

Medical Records Request

Copies of medical records are available from Pediatric and Adolescent Care of MN. We take every precaution to protect the rights and privacy of our patients. To ensure the privacy of patients and their families and to comply with federal regulations, parents or guardians must sign a Release of information form. This form is not valid unless all sections are completed, signed and dated. Processing of the request can take up to 10 business days.

The department releases copies of medical records from PACE only. Pediatric and Adolescent Care of MN will not make copies of records from other medical centers. These records must be released from the original facility.

We routinely copy the following information:

- Previous three years of clinic visits
- Immunization Record
- Physicals
- Growth Charts
- Lab Results

If you are requesting additional information, please specify it on the Release of Information form.

Our medical records department is open Monday through Friday from 9am to 5pm. We can be contacted by phone #651-451-8050 or fax 651-552-1575

**P.A.C.E. Clinic
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